



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**

*Learning and Living in Faith*

## Memorandum

To: Board of Trustees  
From: Tracy Barill, Director of Education  
Date: February 26, 2024  
Subject: **2024-2025 School Year Calendar**  
Origin: Jim Wilson, Superintendent of Education

## Recommendation

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

“THAT the Durham Catholic District School Board approve the calendars recommended by staff for the 2024-2025 School Year (Appendix 1) for elementary and secondary schools, subject to final approval by the Ministry of Education.”

## Rationale

On December 12, 2023, staff received a Memorandum from the Ministry of Education providing information to support the planning of the 2024-2025 school year calendar.

The Ministry’s expectations for the new School Year Calendar are as follows:

- A minimum of 194 days school days.
- A minimum of three (3) days be identified as Professional Activity days, dedicated to Ministry priority.
- The Board may designate up to an additional four (4) Professional Activity days, with a general outline of the activities to be conducted on these PA days.

## Information

In accordance with these directives, the administration proposed two possible calendar scenarios that were put to different groups for consultation.

In **Scenario 1** (see Appendix 1), March Break would start on Friday, March 7, 2025, to Friday, March 14, 2025, and school would resume on Monday, March 17, 2025 (a total of 6 days).

In **Scenario 2** (see Appendix 2), March Break would start Monday, March 10, 2025, to Friday, March 14, 2025, and school would resume on Monday, March 17, 2025 (a total of 5 days).

## Consultations

- January 9, 2024, The Durham District School Board was consulted and shared they would be proposing a similar calendar.
- January 9, 2024, the Special Education Advisory Committee was consulted.
- January 11, 2024, the Durham Catholic Parent Involvement Committee was consulted.
- January 22, 2024, the Student Senate was consulted.
- Between January 12 – 19, 2024, a survey was sent to parents, guardians, and all personnel.
- January 16, 2024, the Ontario Catholic Teachers Association (OECTA), The Association of Professional Student Services Personnel (APSSP), Catholic Principals' Council of Ontario (CPCO), Canadian Union of Public Employees (CUPE) and the Elementary Teachers' Federation of Ontario (ETFO) were consulted.
- January 29, 2024, based on the results of all consultations, the Administration's final decision is to submit scenario 1 for approval.
- March 1, 2024, submission to the Ministry of Education.

## Results and summary of comments

- The Student Senate voted unanimously in favor of Option #1 modified calendar.
- The Special Education Advisory Committee was in favor of Option #1 modified calendar.
- The Durham Catholic Parent Involvement Committee was in favor of Option #1 modified calendar.
- Both OECTA Elementary and OECTA Secondary were in favor of Option #1 modified calendar.
- APSSP, CPCO, CUPE, and ETFO were in favor of Option #1 modified calendar.
- The Parents' survey resulted in 2,828 parents responding, with 1,686 in favor of Option #1 modified calendar.
- The Durham Catholic District School Board employees survey resulted in 1,119 responses, with 1,005 in favor of Option #1 modified calendar.

Throughout the consultation process, staff have been in contact with staff from the Durham District School Board (DDSB). At this time, it is anticipated that 6 of 7 designated professional activity day dates in the recommended DCDSB 2024/25 school year calendar align with the PA Day dates in the DDSB 2024/25 recommended calendar.

## **Next Steps**

Based on consultation staff recommends Scenario 1 (Appendix 1).

TB/JW/lj

### Attachments:

Appendix 1 – Scenario 1: Elementary and Secondary Calendars Recommended for Approval

Appendix 2 – Scenario 2: Elementary and Secondary Calendars Not Recommended for Approval

# Appendix 1 - Elementary Calendar Recommended for Approval



Ministry of Education

## School Year Calendar 2024 - 2025

### Elementary - Option 1

**Legend** ▶ **H** - Statutory Holiday    **E** - Scheduled Examination Day    **P** - Professional Activity Day    **B** - Board Designated Holiday     Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 <sup>st</sup> Week					2 <sup>nd</sup> Week					3 <sup>rd</sup> Week					4 <sup>th</sup> Week					5 <sup>th</sup> Week									
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
August 2024		1					1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30				PA	B
September 2024	20			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30									
October 2024	21	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31						
November 2024	20	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
December 2024	15			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31								
January 2025	19	1				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31					
February 2025	19			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28										
March 2025	15			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					PA				
April 2025	19	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30							
May 2025	21						1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30					
June 2025	18	2		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					PA	X			
July 2025	0				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31						
<b>TOTAL</b>	<b>187</b>	<b>7</b>		<p><b>Note:</b> The 2024-2025 calendar provides for 195 possible school days between September 1, 2024 and June 30, 2025. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																													



# Appendix 2 - Elementary Calendar NOT Recommended for Approval



Ministry of Education

## School Year Calendar 2024 - 2025

**Legend** ▶ **H** - Statutory Holiday    **E** - Scheduled Examination Day    **P** - Professional Activity Day    **B** - Board Designated Holiday     Half Day

### ELEMENTARY - OPTION 2

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 <sup>st</sup> Week					2 <sup>nd</sup> Week					3 <sup>rd</sup> Week					4 <sup>th</sup> Week					5 <sup>th</sup> Week									
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
August 2024							1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30					
September 2024	19	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30									
October 2024	21	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31						
November 2024	20	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
December 2024	15			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31								
January 2025	19	1				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31					
February 2025	19			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28										
March 2025	16			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31									
April 2025	19	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30							
May 2025	21						1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30					
June 2025	18	2		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30									
July 2025	0				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31						
<b>TOTAL</b>	<b>187</b>	<b>7</b>		<p><b>Note:</b> The 2024-2025 calendar provides for 195 possible school days between September 1, 2024 and June 30, 2025. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																													

# Appendix 2 - Secondary Calendar NOT Recommended for Approval



Ministry of Education

## School Year Calendar 2024 - 2025

### SECONDARY - Option 2

**Legend** ▶ **H** - Statutory Holiday    **E** - Scheduled Examination Day    **P** - Professional Activity Day    **B** - Board Designated Holiday     Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1st Week					2nd Week					3rd Week					4th Week					5th Week										
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
August 2024							1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30						
September 2024	19	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30										
October 2024	21	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31							
November 2024	20	1						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
December 2024	15			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31									
January 2025	15		5			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
February 2025	18	1		3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28											
March 2025	16			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31										
April 2025	19	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30								
May 2025	21						1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30						
June 2025	13	2	5	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30										
July 2025	0				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31							
<b>TOTAL</b>	<b>177</b>	<b>7</b>	<b>10</b>	<p><b>Note:</b> The 2024-2025 calendar provides for 195 possible school days between September 1, 2024 and June 30, 2025. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																														